



Trustees Present: Chair Marc Bernstein, Richard Sachs, Rita Friedman, Melissa Britton
Absent: Elizabeth Sofish, Pat Beasley
Director: Dawn Huston, staff Megen Pindell, Scribe
Guest: FODFL Jill Hull

1. Call to Order – Marc called the meeting to order at 6:05 PM and welcomed guest FODFL Jill Hull to the meeting.
2. Minutes – With one edit request, that the April 30th meeting be recorded in the April 21st minutes, Rita moved to approve both sets of minutes for the April 19th regular and April 30th special meetings, and Melissa seconded both motions. Approval was unanimous.
3. Reports
 - a. Treasurer's Report – Rita reported everything fine and balancing. She hasn't yet spoken to Marjan (Andrews) about spending down and closing the Joyce Andrews account. One suggestion for the spending down is signage for the Shakespeare Garden. There were donations totaling \$125 in memory of Ann Paulson, long time volunteer who passed in February. Marc moved to approve the treasurer's report, Richard seconded, all approved.
 - b. Director/Librarian Report –
 - i. Dawn reported general circulation/attendance stats down slightly.
 - ii. Megen is now a notary. There was some discussion of whether to charge: the overall consensus was don't.
 - iii. Discussion of library public financials: some lines down (overspent) some up the overall expenditures of 79% is lower than 83% of the year gone.
 - iv. Not in the printed report: the Trustees of Trust funds approved the \$1234.60 reimbursement request and the check will arrive soon.
 - v. There was some discussion of the "more granular" version of monthly statistics, Marc will be looking at it and possibly asking for tweaks in future.
4. Continuing business
 - a. Priorities from the 4/30 meeting – Marc will update what was discussed and fix typos. Should they be formally approved or exist as a living document: consensus was living document, reviewed 2x a year.
 - b. CIP: ignore the first two items, they will be completed or in the works before March '26 town meeting budget discussions. Marc will talk to Paul Nicolai (Library

liaison on CIP committee) on finer points as the submission must be in by 5/31. Marc has a question into the town road agent about parking lot pavement lifetime and costs but hasn't yet heard back. Boiler replacement of '15 HP more like \$12k. Interior refresh (redesign/modernize/repaint) and privacy cubicles '28 and '30: Rita feels they should both be done at the same time.

- c. Synology update some work this coming Wednesday
 - d. Employee Handbook – send comments to Marc
 - e. Rita was excited by some elements of the NHLTA conference and would like more work on lowering the library's energy footprint to be on next month's agenda. In the meantime she will contact NH Saves
 - f. Roof update, awaiting response to last week's roofer/Milestone representative visit
 - g. Request minor updates to library website: put Notary in services, get rid of outdated book recommendation blocks that are just taking up space
 - h. Little Free Library- Richard admires other LFL that have glass windows. Melissa felt with that option, there could be dog biscuits as well. Possibly we need a bigger one? Megen will talk to the middle school about whether a group could make another one, but there are also questions about the one proposed (and DFL board approved) by the Grantham Garden Club
 - i. Melissa WILL get check signing authority as soon as the two other authorized signers (Richard and Betsy) go to both banks and sign/initial in the various spots indicated on the paperwork.
 - j. RE: reducing the footprint/complexity of the non-public funds, Rita has not yet combined any accounts, and she and Marc will discuss issues pertaining further
5. FODFL comment – Jill Hull reported that the display cabinet had been changed to showcase Author Sarah Stewart Taylor's books, as she will be the speaker for the Friends' upcoming annual celebration, which Jill urged all to attend. Donations are over last year, so in addition to regularly budgeted items for this year the Friends purchased a meeting OWL and a Yoto-- ask Megen!
6. Public comment – none
7. Adjournment – Rita moved to adjourn the meeting, Melissa seconded, and all agreed. 7:17 pm.

2025 Trustee Meetings @ 6:00 PM

June 16, July?, August 18, September 15

Respectfully submitted by Megen Pindell/Dawn Huston